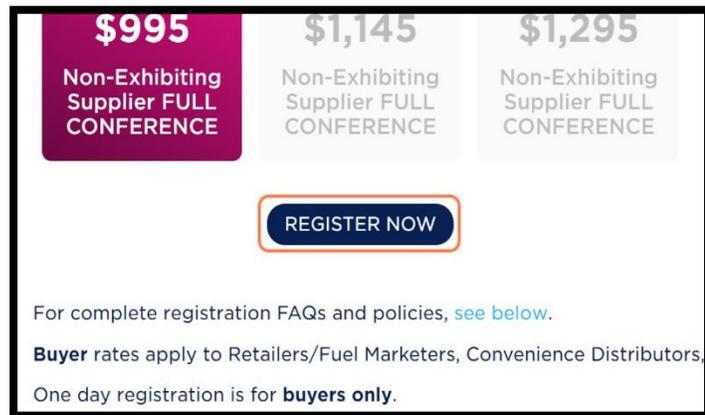


# Registering yourself and/or groups for the NACS Show

## SECTION I: BEGINNING REGISTRATION FROM NACSSHOW.COM

Click on **Register Now**



The image shows three pricing options for a Non-Exhibiting Supplier FULL CONFERENCE:

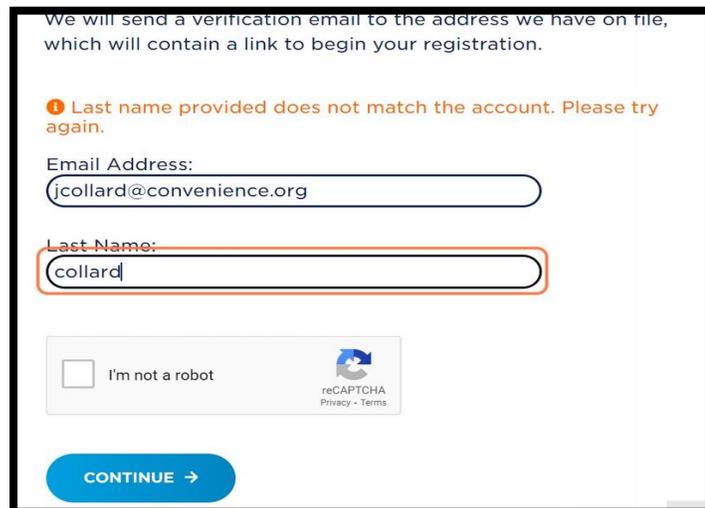
- \$995 (highlighted in a purple box)
- \$1,145
- \$1,295

Below the pricing options is a blue button labeled "REGISTER NOW".

For complete registration FAQs and policies, [see below](#).

**Buyer** rates apply to Retailers/Fuel Marketers, Convenience Distributors. One day registration is for **buyers only**.

Type in the email address and last name of the person you wish to register



We will send a verification email to the address we have on file, which will contain a link to begin your registration.

**i** Last name provided does not match the account. Please try again.

Email Address:  
jcollard@convenience.org

Last Name:  
collard

I'm not a robot  reCAPTCHA  
Privacy · Terms

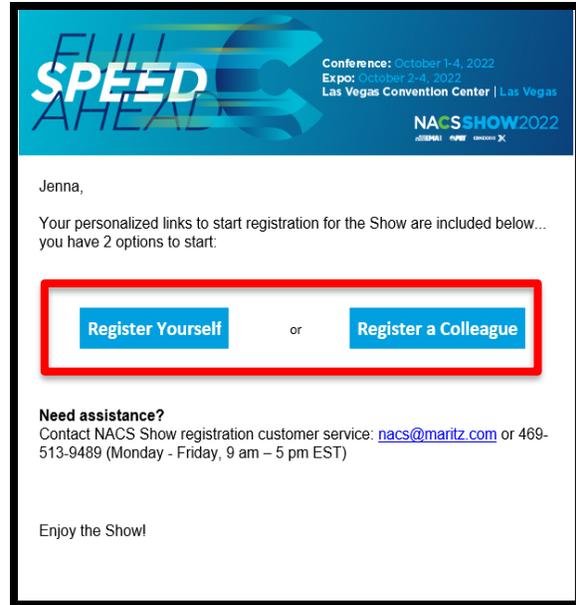
**CONTINUE** →

If you are found in the system, it will indicate that an email with a custom link will be sent to you to register. Click this link and move to **Section II: Registering from a Marketing Email or an Email Generated by Registration.**

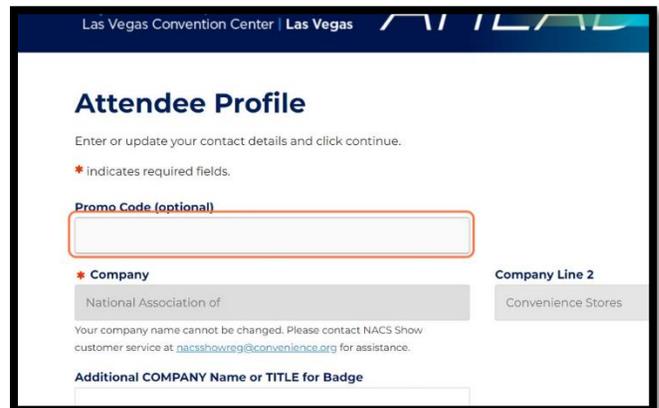
If you are NOT found in the system, reference **Section III: Adding a New Contact.**

## SECTION II: REGISTERING FROM A MARKETING EMAIL OR AN EMAIL GENERATED BY REGISTRATION

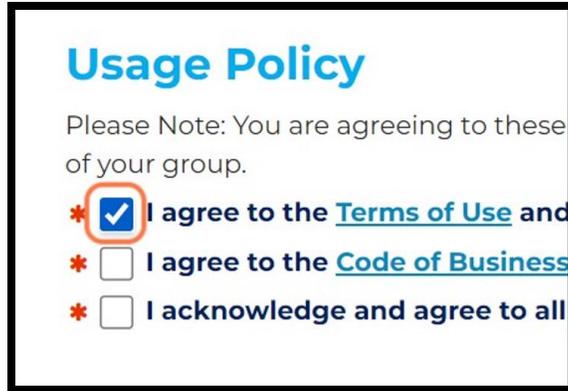
Click on the email link and then click to register yourself or a colleague.



Add in any promo codes or other missing/inaccurate fields, ensuring that pre-populated information is correct.



Review and check off the disclaimers

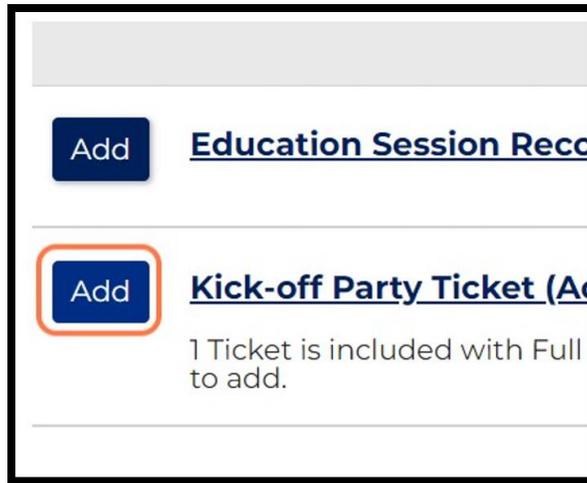


**Usage Policy**

Please Note: You are agreeing to these of your group.

- \*  I agree to the [Terms of Use](#) and
- \*  I agree to the [Code of Business](#)
- \*  I acknowledge and agree to all

On the next screen you can add additional products/add-ons to your NACS Show experience.



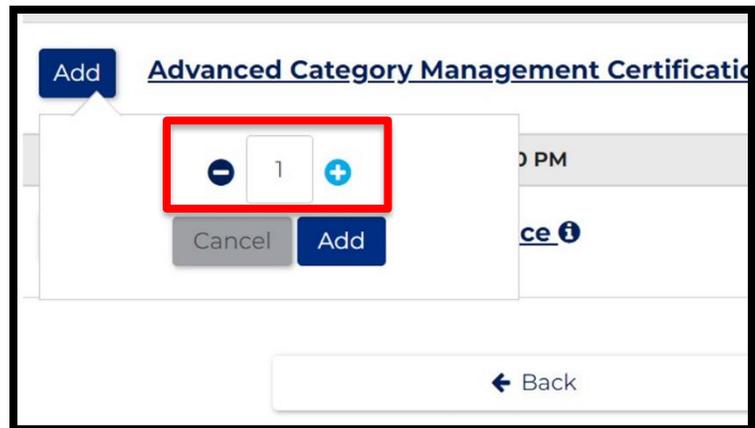
**Add** [Education Session Reco](#)

---

**Add** [Kick-off Party Ticket \(Ad](#)

1 Ticket is included with Full to add.

If you want to register multiple people from your company for the pre-conference workshops, you can increase the quantity of tickets here. NACS will reach out closer to the event to determine the specific attendees from your organization.



**Add** [Advanced Category Management Certification](#)

Quantity:  1

Clicking through the add-on screens, review your total cart items (for the first registrant), and select your payment method.

Registration [Full Conference Registration]

Kick-off Party Ticket - Attendee Complimentary	1 @ \$0.00	\$545.00
Donation	1 @ \$10.00	\$10.00
Advanced Category Management Certification	1 @ \$499.00	\$499.00
Kick-off Party Ticket (Additional)	2 @ \$75.00	\$150.00
<b>Balance Due</b>		<b>\$1,204.00</b>

Promo Code (optional)

[Review Profile and Badge](#)

[Spouse/Significant Other](#)

### Payment

- Credit Card Payments (2.95% processing fee assessed)** – Due to the large credit card fees NACS pays and our desire to use those funds to better serve our members, a processing fee of 2.95% will be added to credit card payments where allowed by law. These fees will not be included for payments made with ACH or checks.

Fill in your payment information and submit.

**Total Amount Due:** \$1,239.52 Express

### Credit Card Information

Jenna Collard

*You may optionally select a payor to automatically populate your billing information.*

Credit Card # \*  Exp Month \*  Exp Year

First Name \*  Last Name \*

Billing Address \*  Billing Address2

Once at this confirmation page, click **MY DASHBOARD** to add additional attendees to your registration.

READY?

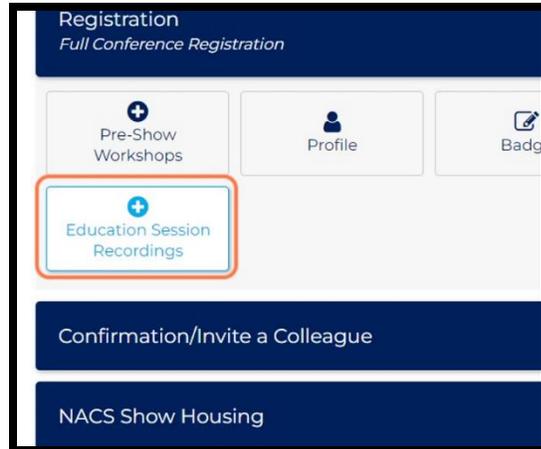
[Need Help](#) [Jenna](#) [Cart](#)

# ACSShow

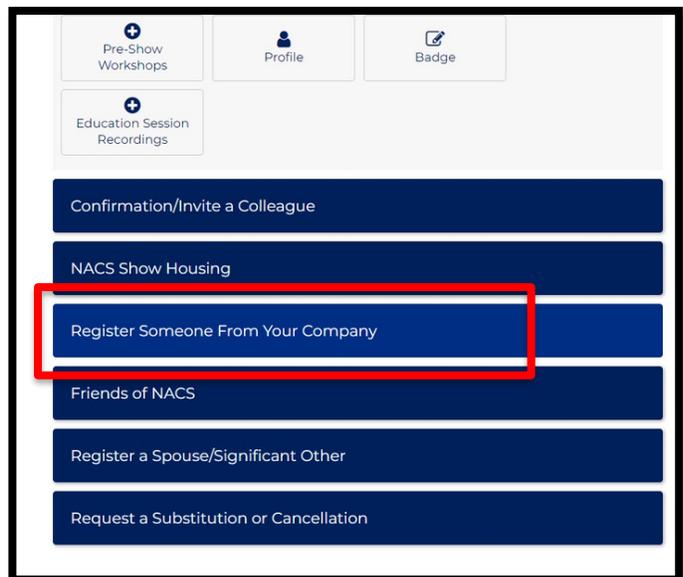
[My Dashboard](#)

[Hotel Reservation](#) [View Confirmation](#)

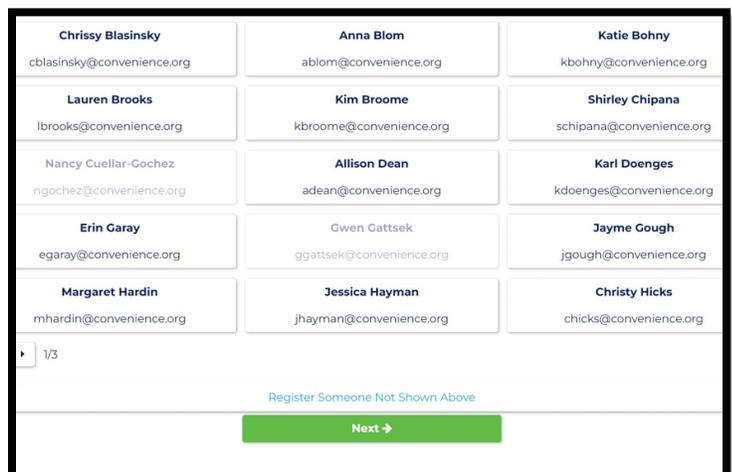
Your Dashboard is also where you can add additional items to your Show Experience or update your badge information in the future.



To register additional attendees, click on **Register Someone From Your Company**



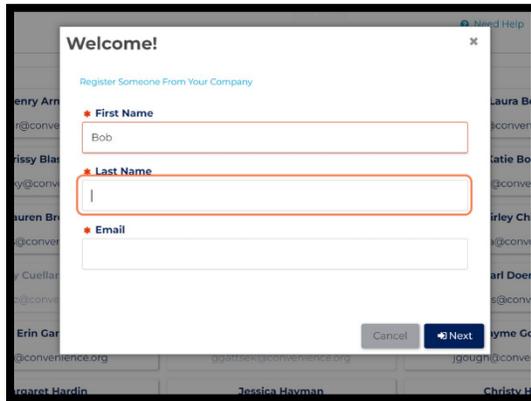
A listing of other company employees can be found here. Click on each person you would like to add a registration for and review the pre-populated information.



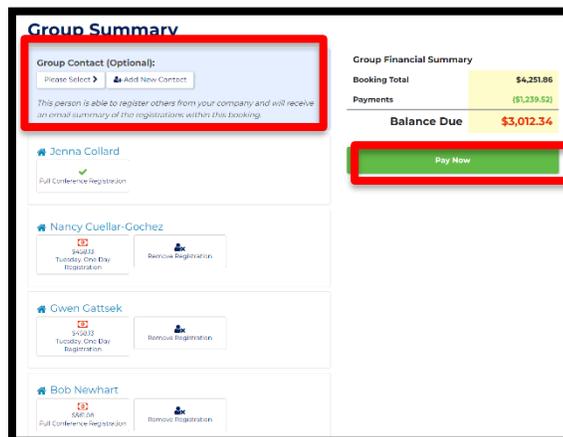
If you would like to register someone from your company who is NOT listed, click **Register Someone Not Shown Above.**



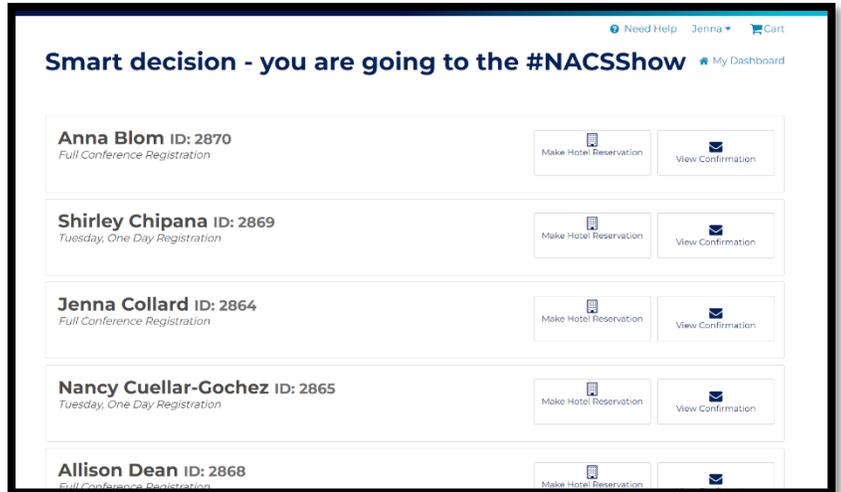
You will be asked to enter their information



Once you have added all of your registrants, review your **group summary**, determine if you would like to **add a group email contact**, and click **Pay Now**

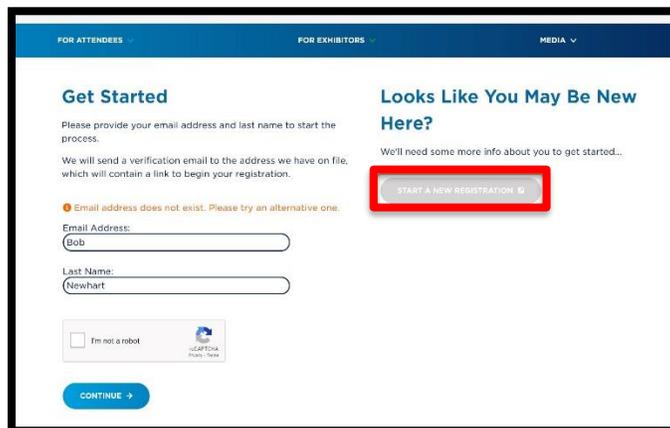


Once payment is complete, this summary page will allow you to review individual confirmations that you registered, and access your dashboard again if needed.

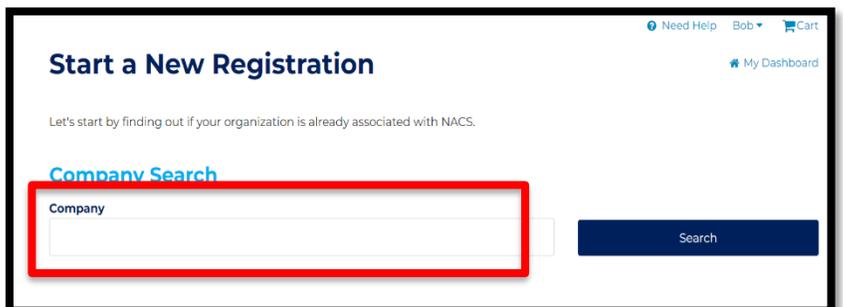


## SECTION III: ADDING A NEW CONTACT

If you are NOT found in the system, you will need to click **Start a New Registration** to create a new contact.



You will be prompted first to search for your company.



After entering something into the search field, a list of possible matches will appear. Select your company or click **Create a New Company** to add it.

**Start a New Registration** My Dashboard

Let's start by finding out if your organization is already associated with NACS.

### Company Search

Company

Search Results

ABC Business, Inc. Montreal, QC
------------------------------------

Can't Find Your Company From The List Above?

Add the required company and contact information.

Once the contact is added, you will be moved into registration, as noted in **Section II.**

Need Help Already Started Registration

* First Name <input type="text" value="Bob"/>	* Last Name <input type="text" value="Newhart"/>
Suffix <input type="text" value="Please Select"/>	Nickname for Badge <input type="text"/>
* Job Title <input type="text" value="Director of Operations"/>	
* Mailing Address <input type="text" value="1600 Duke Street"/>	Address Line 2 <input type="text"/>
* Zip/Postal Code <input type="text" value="22314"/>	* City <input type="text" value="Alexandria"/>
State/Province <input type="text" value="Virginia"/>	* Country <input type="text" value="United States"/>
* Business Phone <input type="text" value="2404230202"/>	Mobile Phone <input type="text"/>
* Attendee's Email <input type="text"/>	Optional Email CC <input type="text"/>